



**sacramento valley
conservancy**
open space. for all.

Camp Pollock Volunteer Docent

Volunteer Description

Background

The Sacramento Valley Conservancy was established in 1990--the first local land trust in Sacramento County, CA. The Conservancy preserves open space for agricultural, scenic, recreational and habitat purposes. The organization has protected over 18,000 acres of land including regional trail systems, vernal pool preserves & oak woodlands.

Responsibilities

The Volunteer Docent assists SVC staff with Service Days on regular scheduled service days at Camp Pollock, on volunteer days, and other miscellaneous events throughout the year. (See below for details.) The Volunteer Docents supervise and train volunteers with task on the property. All volunteers at the Camp Pollock report to the Camp Pollock Manager and the Program Coordinator.

Public Service Days/Volunteer Days (90% of time)

- * Coordinate with SVC staff to plan and execute projects around Camp Pollock.
- * Understands assigned projects at Camp Pollock.
- * Assist with checking-in volunteers. Ensuring liability forms are filled out, signed and collected from all volunteers at Camp Pollock Service Days.
- * Help to organize and train volunteers at volunteer days.
- * Responsible for volunteers on assigned work crews.
- * Advises volunteers on proper handling and safety when operating hand tools.
- * Responsible for collecting, inspecting for safety and storing tools and other equipment once service day is complete.
- * Flag tools that need, maintenance, broken, or that are dangerous to use.
- * Provides leadership of clean-up of Camp Pollock grounds after each service day.
- * Ensures the safety of unfinished projects at Camp Pollock grounds after each service day.

Recapping with SVC Staff (10% of Time)

- * Report and provide feedback to SVC Staff about progress and evaluate success to assigned projects at Camp Pollock.
- * Share with SVC Staff discoveries and or challenges while working on the property.

Qualifications

- * Must be able to assist potential emergency response coordination while at Camp Pollock, provide your own cell phone and the ability to operate it.
- * Must be able to work on Saturdays. Guest service experience working with the general public.
- * Have the ability to understand, lead, supervise general public volunteers in execution of tasks at Camp Pollock.
- * Must be willing to work!

- * Ability to provide a welcoming and safe experience for volunteer workers at Camp Pollock.
- * Ability to work among people of diverse backgrounds.
- * A genuine interest and enthusiasm for SVC mission statement.

Bonus Qualifications (Not required, but helpful)

- * Have current certification of first aid and CPR training. SVC will pay for cost of this valuable training.
- * Possess and carry a first aid kit when working a Service Days
- * Experience of working with volunteers.
- * Familiar with the American River Parkway.
- * Public speaking experience
- * Education experience with adults or youth, especially with natural resources.

Compensation

This is a volunteer position. You will help create a legacy for future generations of the Sacramento Region by helping to educate the general public about SVC, and our mission of voluntary land conservation and nonprofit open space land management providing open space for all of us.